

## **Agenda Managing Committee Meeting Call**

The WDSF Continental Association of Europe President, Mr. Robert Wota, requested the meeting of the DSE Managing Committee the following date:

**Thursday 19th September 2024 - 10:00 C.E.T.**

Agenda will be as follow:

### **1. Approval of all decision provisionally approved in WhatsApp meeting**

- 1.1 Minute MC Meeting 14th February 2024
- 1.2 Super Final DSE GP to Zagreb (Croatia)
- 1.3 Friendship Games declaration
- 1.4 Reimbursement Policy and official reimbursement form

### **2. Approval of the 2024 DSE GP Ranking Point System Prize money**

### **3. Social Media**

- 3.1 Proposal from Austrian Federation to offer to DSE the domain [DanceSport.eu](https://DanceSport.eu)
- 3.2 Proposals from Kirklys Events
- 3.3 Proposal from Studio PM

### **4.0 Proposed Commissions**

- 4.1 Sport Commission
- 4.2 Unifying Europe
- 4.3 New Projects
- 4.4 Public Administration Relations
- 4.5 Finance

### **5.0 Evaluate Adjudicators license degree to judge DSE GP Competitions.**

### **6.0 Updates on activities**

- 6.1 Updates on Accounting
- 6.2 Update on Invoices pending

### **7.0 2025 Action Plans**

- 7.1 Let's Rediscover Europe
- 7.2 Rising back the DSE European Team Championship Competitions

### **8.0 Update on projects development**

- 8.1 Update on the Project "Unifying Europe".
- 8.2 Update on the project "Europe - The cradle of DanceSport".
- 8.3 Input from last AGA from members: "Good Governance" and "Walk the Talk"

### **9.0 New Countries**

19 September 2024

## **Minute Managing Committee Meeting 19/09/2024**

### **10:04 C.E.T. :**

The WDSF Dancesport Association of Europe President, Mr. Robert Wota, open the meeting welcoming all the presents:

President: Robert Wota  
Vice-President: Mircea Gavrilă  
Secretary General: Luigi Bodini  
Treasurer: Ludwig Wieshofer  
MC Member: Albert Hakobyan

### **Absent**

Pietro Braga: excused      Valdis Skutans: excused

### **10:50 C.E.T.**

Valdis Skutans join the meeting

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## **1. Approval of all decision provisionally approved in WhatsApp meeting**

### **1.1 Approval Minute MC Meeting 14th February 2024.**

Wednesday 14th March the MC was asked to approve the minute of the MC meeting.

All Presidium Members present in the meeting unanimously approved the minute.

### **1.2 Approval of Super Final DSE GP to Zagreb (Croatia)**

Monday 13th of May we approved to assign the DSE GP Super Final to Zagreb (Croatia).

MC confirm the decision and unanimously approve.

### **1.3 Friendship Games declaration**

On Monday, July 8th, DSE Secretary General Luigi Bodini, in line with the recommendations made by WDSF President Mr. Shawn Tay during our online meeting on June 11, 2024, proposed a letter to inform all DSE Members about our position concerning the upcoming "Summer Friendship Games" scheduled to be held in Moscow.

This initiative aims to clarify our stance in relation to the guidelines set forth by both the World Dance Sport Federation (WDSF) and the International Olympic Committee (IOC).

MC confirm the decision and unanimously approve.

1.4 Reimbursement Policy and official reimbursement form.

Tuesday 23rd of July DSE Treasurer Mr. Ludwig Wieshofer proposed to DSE MC the DSE Expenses Reimbursement Policy and enclosed the DSE Expenses Reimbursement Form.

MC confirm the decision to approve unanimously both documents.

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## 2. Approval of the 2024 DSE GP Ranking Point System Prize money

DSE treasurer, Ludwig Wieshofer propose a budget of 4.300€ as prize money for the couples in the top three places of the DSE GP Ranking Points System for Standard & Latin that will be awarded as follow:

Junior II Standard & Latin:	Junior I Standard & Latin:	Juvenile Standard & Latin:
1st place 500€	1st place 400€	1st place 300€
2nd place 300€	2nd place 200€	2nd place 150€
3rd place 100€	3rd place 100€	3rd place 100€

Luigi Bodini express the opinion that prize money can be the same for all three categories.

Robert Wota consider that, analyzing the budget with the treasurer, Mr. Ludwig Wieshofer, awarding the three categories with the same prize money the expenses should increase too much. Furthermore usually Junior II compete and travel much more than Junior I and Juveniles so a higher prize money for them is acceptable.

Albert Hakobyan agrees with Robert Wota.

MC unanimously approve DSE GP Ranking Point System prize money.

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## 3. Social Media

3.1 Proposal from Austrian Federation to offer to DSE the domain DanceSport.eu

Austrian Dancesport Federation is the owner of the domain dancesport.eu and they offer, free of charge, this domain to DSE. The domain that currently uses DSE (dancesporteurope.org) and the one proposed by the Austrian Dancesport Federation (dancesport.eu) will land on the same

database so users will not see any difference. There will be a really cheap annual fee to pay that can be between 20/30€.

MC unanimously approve to accept the domain dancesporteurope.org

### **3.2 - 3.3 Proposals from Kirklys Events & Proposal from Studio PM**

Difference between the two proposal is that 3.2 (offer from Kirklys) offer a photographer service while 3.3 (Studio PM) is also offering to advertise DSE activities on social media (Facebook, Instagram & TickTock). Furthermore Studio Pm has a lot of follower that can help DSE to create leads.

Mircea Gavrilă outline that DSE can save money without signing any contract and including in the competition rules that the organizers have to produce material as photo and video that DSE is allowed to use in its social media.

Luigi Bodini agree with Mr. Mircea Gavrilă. Furthermore he considers that photographers hired by the organizers can publish photos and videos tagging DSE that can share on its Social Media.

Robert Wota consider that we already ask to organizers to produce to DSE material for the Social Media but organizers don't respect this request.

Ludwig Wieshofer agree that Social Media are one of the most important goal that DSE must achieve to save Europe from decreasing number of athletes and competitions so he prefer 3.3.

Albert Hakobyan agree with Mircea Gavrilă. Anyway he consider also that a professional service can be useful for DSE and that is the moment to try and to accept one of these proposal.

As both proposal offer services without clarifying the amount of their offer, Robert Wota ask to DSE Treasurer, Mr. Ludwig Wieshofer, if he can inform the MC about the budget available for these activities.

Ludwig Wieshofer identify a maximum budget of 3.000€

Mircea Gavrilă consider that in this case he can also ask to one Romanian company an offer according to the proposed budget.

MC decide as follow:

Luigi Bodini will speak with the companies that presented these two proposal to have a clear offer according to DSE budget.

Mircea Gavrilă will ask to the Romanian company the best offer according to DSE Budget.

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## **4.0 Proposed Commissions**

Luigi Bodini: as suggested during the previous MC meeting here is a proposal of commission to be approved. Commissions should speed up DSE activities in order to achieve as faster as possible concrete results, useful for the development of DanceSport in Europe, to increase the number of athletes to protect Europe's economic power and to maintain within WDSF the leading position that Europe had during the whole dance history.

Robert Wota: to respect in the best way the principles of transparency, democracy and fairness towards all associates, the MC has deemed it appropriate to include in each commission people of the National Member Bodies of DSE who will be available to work on the projects.

Member of the commission can be nominated by MC or National Member Body Presidents. This nomination have to be approved by MC.

Luigi Bodini listed the proposed following Commissions that must be considered "Provisional" and completed according to what Robert Wota explained above.

#### **4.1 Sport Commission**

Approve DSE CGP applications from the initial request till the completed process. Verifies compliance of applications with the rules both before and after the competition.

Commission Members:

Chair: Robert Wota

Member: Luigi Bodini

#### **4.2 Unifying Europe Commission**

Works to make all the National Member Bodies couples capable of participating in competitions respecting the choreography figures indicated in the WDSF books.

Commission Members:

Chair: Albert Hakobyan

#### **4.3 New Projects**

The Commission has the task of developing new projects to make DSE a source of advices for NMBs to develop Dancesports in Europe, increasing the number of athletes and the number of competitions, increasing organizations of the activity in each European nation.

Commission Members:

Member: Mircea Gavrila

Member: Pietro Braga

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#### **4.4 Public Administration Relations Commission**

This Commission aims to get in touch with companies specialized in obtaining public funds (European Community, Erasmus projects, national funds, institutional sponsors research etc ..). There are millions of euros allocated every year by the European Community to which associations do not access for disinformation or difficulty in following the subsidies. DSE as representative in Europe of WDSF plays a role of considerable importance from an institutional point of view in the European sports scene that should facilitate access to public funds.

Commission Members:

Chair: Valdis Skutans

#### **4.5 Finance Commission**

Commission Members:

Chair: Ludwig Wieshofer

Conclusions

Mr. Mircea Gavrilă underlines that we must consider the political part; people must vote and commissions must work so we need to decide how many people must be in the commissions. He suggests that commission should have three or five members. In case of tight chair vote will decide.

MC decided as follow:

MC Approve the Provisional Commissions. Next step is to propose to the Presidents of NMBs to nominate candidates, possibly with experience in the subject treated by the Commissions, which want to actively participate in the activities of the DSE.

MC decide that three to five must be the members of every commission (also four are accepted). In case of tight chair decide.

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#### **5.0 Evaluate Adjudicators license degree to judge DSE GP Competitions.**

Mr. Robert Wota introduce this point explaining that, considering art. 6.3 of the Dancesport European Grand Prix Competition rules:

“all adjudicators must have a valid and active WDSF B or A license” to be eligible to judge a DSE GP competition”

Adjudicators with WDSF “C” license are not eligible to judge.

As this rule was written when WDSF adjudicators C license didn't exist, he propose to include WDSF adjudicators with C license as eligible adjudicators to judge DSE GP Competitions.

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MC approve unanimously

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## 6.0 Updates on activities

### 6.1 Updates on Accounting

Ludwig Wieshofer update on accounting and book keeping. Company is in Switzerland and this create problem in some invoicing activities that should work automatically and doesn't work. He needs to solve these issues manually with a huge loss of time.

Mr. Mircea Gavrilă propose to take information to know if it's possible to open a second bank account in Austria. Mr. Valdis Skutans agree with Mircea Gavrilă and asks why we don't have a bank account in Austria so for Ludwig Wieshofer it can be easier to manage it.

Mr. Ludwig Wieshofer considers really difficult, according to Austrian laws, to open an Austrian Bank Account connected to DSE. He prefers to use Swiss one. The real problem is to manage the connection with the book keeping company.

### 6.2 Update on Invoices pending.

Mr. Ludwig Wieshofer explain that we still have some issues, for instance with Albania, because when they pay the 2023 fee only 395€ have been paid and Albania still have to pay 5€.

Mr. Mircea Gavrilă asks if it's possible to receive five euro in cash.

Mr. Robert Wota wonder if it's possible to take cash money according to our rules. Polish federation cannot manage cash. Ludwig Wieshofer will clarify if we can accept cash.

Mr. Robert Wota consider that countries involved in the war can be still in trouble to pay the membership fee. He suggests eventually we will accept their membership for free.

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## 7.0 2025 ACTION PLANS

### 7.1 Let's Rediscover Europe

#### **Project**

Increasing the popularity of Dancesport in Europe can be approached through a variety of strategies.

The project aim to lead European peoples to rediscover emotions to dance, to support DSE National Member Bodies in developing the number of athletes, increase number of competitions

and money incoming to support activities to lead Dancesport Europe to support WDSF offering the largest pool of members, competitions and athletes.

### **Target**

Children, young generations and adults that are not currently dancing or that are dancing to a beginner level.

### **Action Plan**

Interview Presidents of European Member Bodies to analyze the situation of Dancesport, social dance, any other dance activity and population composition in every European country to set the target to be involved in dance activities.

**Community Engagement:** Host workshops, open houses, and community classes to encourage people to try Dancesport. Engaging local schools and universities can help to attract younger participants.

**Collaborate with Influencers:** Work with social media influencers and dancers to promote Dancesport. Their reach can help tap into new audiences.

**Diverse Offerings:** Offer a variety of dance styles and levels, from beginner to advanced, to cater to different interests and skill levels.

**Networking Events:** Create networking opportunities for dancers, coaches, and judges to share knowledge and experiences, fostering a sense of community.

**Support Dancers:** Provide training and resources for athletes to enhance their skills. Supporting dancers with scholarships or sponsorships can also encourage participation.

**Cultural Events:** Integrate Dancesport into cultural festivals and events, showcasing it as part of the local heritage and encouraging broader participation.

**Youth Programs:** Develop targeted programs for children and teens, emphasizing the fun and social aspects of Dancesport to cultivate interest from a young age.

Implementing these strategies can help build a more vibrant Dancesport community across Europe.

### **Economical Plan**

Increase the budget that DSE makes available to member federations to support countries in developing activities that involve new athletes, mainly young generations.

### **Commission**

To involve as much members as possible in the project DSE new Commissions will be involved, based on the topic each one has to deal with. Furthermore, commissions will look for sponsors and expert people to create advertising on the social network.



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According to this action plan the DSE Treasurer, Mr. Ludwig Wieshofer, will set the budget for the year 2025.

MC approve unanimously the Action Plan

## **7.2 Rising back the DSE European Team Championship Competitions**

Other important activities can be approached and included in the action plans strategies to increase Dancesport popularity in Europe:

- Promote Competitions: to organize more local, national, and international competitions. Highlight them through social media and local press to attract participants and spectators
- Increase Visibility: DSE European Team Championship can help DSE to find partner with media outlets to showcase Dancesport events. Television broadcasts, online streaming, and social media campaigns can help reach a wider audience.

Robert Wota propose to organize, as DSE did in the past, DSE European Team Competitions and to budget a prize to support organizers.

Mircea Gavrilă propose to budget prizes as cups and medals that DSE will supply to the organizers.

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## **8.0 UPDATE ON PROJECTS DEVELOPMENT**

### **8.1 Update on the Project “Unifying Europe”.**

Albert Hakobyan updates on this project. Syllabus is already done, he already cooperate with some colleagues that can also be part of the commission. Unifying Europe is a huge work to do because it has to solve different issues, from rules to syllabus. Sometimes needs more support to the task that work on this project because they must go through rules of every country and try to unify these rules. About syllabus it is easier and almost done. This is the first step to make DSE the association that really unify Europe.

Albert Hakobyan and Robert Wota agreed that it's necessary to include in DSE budget expenses to complete some projects that involve experts.

Managing committee underline that it's possible to refund to commission members only travel expenses.

Valdis Skutans ask also to understand how much we can spend for these projects and how. The point is that it's important to share money with Members.

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## **8.2 Update on the project “Europe - The cradle of DanceSport”.**

We are waiting for a new proposal from Slovakian Dancesport Federation as the project is too expensive to be included in DSE budget.

## **8.3 Input from last AGA from members: “Good Governance” and “Walk the Talk”**

Luigi Bodini explain that we considered suggestion from members in our activities.

### **GOOD GOVERNANCE & WALK THE TALK**

Dancesport Europe has embraced the principle of good governance and mainly in reference to:

- Transparency
- Integrity
- Democracy
- Development
- Control Mechanism

Furthermore we are working on new Projects and Initiatives as:

- Unified class system
- IT Platform (already done)
- Permanent Tasks

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## **9.0 NEW COUNTRIES**

Robert Wota explain that DSE worked to involve new countries and some of them already join DSE: Turkey, Moldova. We worked also to develop DSE GP in new countries as Turkey, Moldova and Germany.

He suggest also that we can consider to support financially countries that have small budget to be member of DSE, or to renew membership to DSE, for helping them to organizing competition.

DSE MC Meeting finish at 12:05 CET

# DSE EXPENSES REIMBURSEMENT POLICY

Policy Owner	DanceSport Europe	Version	1.0
Drafted by Treasurer	Ludwig Wieshofer	Date of proposal	16th July 2024
DSE Treasurer	Ludwig Wieshofer	Date of approval	26th July 2024

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## INTRODUCTION

This document set out the reimbursement policy for “out of pocket” expenses incurred by Employees, Presidium Members and Commissions Members of the WDSF Continental Association of Europe (hereafter “DSE”).

This policy applies to the above mentioned persons and any other persons, including volunteers, to whom DSE may have to reimburse expenses in relation with activities on behalf of DSE.

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## GENERAL PROVISIONS

“Expenses” under this policy mean all the costs and expenses borne when performing activities for DSE. They are reimbursed on an effective basis against presentation of the receipts and invoices.

Expenses need to be:

1. Reasonable
2. Authorized either generally in accordance with the regulations set out below or specifically, when a specific authorization is required.

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## TRAVEL EXPENSES

Travel expenses borne to attend a DSE’s meeting, or to perform an activity on behalf of DSE, are reimbursed at the following conditions:

1. Reimbursement for the most direct and economical mode of travel available, considering all circumstances. Additional travel costs may be approved by DSE for long haul routes.
2. Additional costs incurred in relation with stopover for personal reasons are not reimbursed
3. If applicable and economical in comparison to alternative available means (air Travel, train), use of personal vehicle for work-related travel will be reimbursed by way of an all-inclusive mileage allowance, as shall be determinate by DSE from time to time and actually settled at 0.5/€-km
4. Depending on the degree and length of travel required, DSE may authorize or subsidize business class air ticket.

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## ACCOMODATION

Accommodation expenses, for adequate and reasonable accommodation considering all of the circumstances, are reimbursed by DSE against receipt and subject to deduction of personal expenses.

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## FOOD AND DRINKS

Reimbursement fro reasonable and appropriate meal expenses actually incurred while on DSE business is set at 100€ per day

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## COMMUNICATION COSTS

Communication costs borne in relation with activities for DSE are reimbursed by DSE. Non-Staff shall submit to DSE the details and costs of the communications.

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## DEVICES

No reimbursement/compensation is due for use of personal devices for DSE's activities.

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## REPRESENTATION EXPENSES (CLIENT INVITATIONS)

Reimbursement for hospitality expenses (when representing DSE or developing its business network) incurred for DSE business, as appropriate and authorized. Appropriate hospitality charges include events hosted or sponsored for the purpose of promoting DSE's work or enhancing its image and include meals that are related to the transaction of DSE business. When DSE's members or staff dine together while on business it is appropriate for the senior person (if any) to arrange payment and submit the claim for reimbursement.

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## EXCHANGE RATE

Expenses paid in a foreign currency (other than EURO) are reimbursed in the same currency or in EURO based on the rate of the day of the expense or the rate specified in the invoice of the credit card.

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## AUTHORIZATION

Significant costs linked with special activities on behalf of DSE shall be subject to prior authorization.

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## REIMBURSEMENT CLAIM

Claims for reimbursement shall be addressed to DSE Office with supporting documents including receipts, invoices, vouchers, tickets or other evidence of such expenditure.

Digital reimbursement form proposed by DSE shall be used.

Lack of proper documentation may lead to rejection of the claim.

DSE Treasurer  
Ludwig Wieshofer